



# VIRGINIA HIGH SCHOOL LEAGUE

1642 State Farm Blvd., Charlottesville, VA 22911 Phone: 434-977-8475

[www.vhsl.org](http://www.vhsl.org)

**TO: Returning VHSL Swim & Dive and Track & Field Officials**

**FROM:** Joyce Sisson, Assistant Director  
Carolyn Shifflett, Administrative Assistant

**SUBJ:** 2011-12 Registration Requirements and Procedures

**DATE:** June 1, 2011

- 1. INTRODUCTION -- Thank you for registering as a VHSL official!** Please read the following information so that you are familiar with the policies and procedures for registration. **New procedures are highlighted.** Any questions should be directed to Carolyn at [cshifflett@vhsl.org](mailto:cshifflett@vhsl.org) or 434-977-8475. You will find the registration form and information you need on the VHSL website on the "Officials and Judges" page listed under "Resources" in the lower right part of the page.
- 2. ELIGIBILITY --** To be eligible to officiate VHSL contests, an official must register with VHSL, meet the annual rules clinic requirement, pass the current NFHS rules exam in their sport(s), and meet any other criteria set by the local association. **In addition, as required by § 22.1-296.1(C) of The Code of Virginia, individuals must certify to their local association that they have never been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.** VHSL schools are responsible for ensuring that all independent contractors with whom they do business are in compliance with this section of The Code of Virginia. All of the above are annual requirements.
- 3. REGISTRATION PROCEDURES --** VHSL Swim and Dive and Track and Field officials register individually. The registration schedule, which is new for 2011-12, is shown below. For definition purposes, a "returning" official is one who was registered in one or more VHSL sports during the 2010-11 school year. A "new" official is an individual who was NOT registered with VHSL in any sport during the 2010-11 school year.
- 4. REGISTRATION FEES --** The VHSL registration fee is \$40.00 per official for the first sport, and \$25.00 for the second and each subsequent sport. For example, an official who registers for volleyball, swimming and track would pay \$40.00 for volleyball and \$25.00 each for swimming and track – a total of \$90.00 for three sports. The registration fees cover administrative costs, insurance, NFOA membership for each official and other officiating program costs. VHSL Swim and Track Officials should make checks payable to the Virginia High School League.
- 5. INSURANCE --** Officials are insured through the National Federation of State High School Associations (NFHS). A benefits summary is provided under the "Officials" button on the NFHS web site ([nfhs.org](http://nfhs.org)). For insurance information, please click the following link: <http://www.dissingerreed.com/nfhs>.
- 6. RULE BOOKS --** As soon as they are available, NFHS Rule Books and other publications will be sent to each registered swim/track official.
- 7. VHSL RULES CLINICS --** All rules clinics for 2011-12 will be offered online. Recorded clinics for each sport will be available as shown on the attached schedule. Officials are encouraged to view the clinic as soon as it becomes available rather than waiting until the last week. Links to each clinic will be provided on each sport's landing page and on the Officials page of the VHSL website. Officials who wish to be eligible for varsity assignments and post-season play **MUST** view the online clinic in each sport in which they are registered. Each official's "attendance" at the online clinic will be recorded by the presentation system. Officials who intend to officiate VHSL contests **MUST** meet the VHSL clinic requirement. Schools that use non-VHSL officials are subject to a \$50.00 per contest fine. Officials must also, of course, meet all local association requirements if applicable.
- 8. RULES EXAMS --** All officials must take and pass the 2011-12 NFHS rules exam in each sport in which they are registered in order to be eligible for assignment to VHSL contests. A minimum score of 70 is required for assignment to regular season varsity contests. A minimum score of 80 is required for post-season eligibility. All testing will be done online and will be offered as shown on the attached schedule. Officials are strongly encouraged to take the exam as soon as it becomes available rather than waiting until the last week or day. Credit for the exam will not be given until all fees have been received in the VHSL office. Officials are also encouraged to print the results page received upon submission of the exam. Each exam will be 50 true/false



## 2011-12 Online Rules Clinic and Exam Schedule

<b>SPORT</b>	<b>"FREE" PERIOD</b>	<b>\$50.00 WEEK</b>	<b>\$75.00 WEEK</b>	<b>\$100.00 WEEK</b>	<b>LAST CHANCE</b>
<b>CHEER</b>					
Clinic	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
Exam	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
<b>FIELD HOCKEY</b>					
Clinic	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
Exam	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
<b>FOOTBALL</b>					
Clinic	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
Exam	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
<b>VOLLEYBALL</b>					
Clinic	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
Exam	7/25 – 8/20/11	8/21 – 8/27/11	8/28 – 9/2/11	9/3 – 9/9/11	9/9/11
<b>BASKETBALL</b>					
Clinic	10/23 - 11/19/11	11/20 - 11/26/11	11/27 - 12/3/11	12/4 - 12/10/11	12/10/11
Exam	10/23 - 11/19/11	11/20 - 11/26/11	11/27 - 12/3/11	12/4 - 12/10/11	12/10/11
<b>GYMNASTICS</b>					
Clinic	10/23 - 11/19/11	11/20 - 11/26/11	11/27 - 12/3/11	12/4 - 12/10/11	12/10/11
Exam	10/23 - 11/19/11	11/20 - 11/26/11	11/27 - 12/3/11	12/4 - 12/10/11	12/10/11
<b>SWIM &amp; DIVE</b>					
Clinic	10/23 - 2/4/12				2/4/12
Exam	10/23 - 2/4/12				2/4/12
<b>WRESTLING</b>					
Clinic	10/23 - 11/19/11	11/20 - 11/26/11	11/27 - 12/3/11	12/4 - 12/10/11	12/10/11
Exam	10/23 - 11/19/11	11/20 - 11/26/11	11/27 - 12/3/11	12/4 - 12/10/11	12/10/11
<b>BASEBALL</b>					
Clinic	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
Exam	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
<b>BOYS LACROSSE</b>					
Clinic	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
Exam	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
<b>GIRLS LACROSSE</b>					
Clinic	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
Exam	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
<b>SOCCER</b>					
Clinic	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
Exam	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
<b>SOFTBALL</b>					
Clinic	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
Exam	2/13 – 3/11/12	3/12 – 3/18/12	3/19 – 3/25/12	3/26 – 4/1/12	4/1/12
<b>TRACK &amp; FIELD</b>					
Clinic	2/13 - 5/12/12				5/12/12
Exam	2/13 - 5/12/12				5/12/12