

REQUIREMENTS FOR OBSERVATION OF HIGH SCHOOL MEETS

1. The meet must be either a championship meet or a meet leading to the championship meet. No dual or tri meets.
2. If the meet is an invitational where fast times may occur, special permission to observe the meet may be obtained from the National Times Coordinator. This arrangement should be made 30 days prior to the meet. This is the optimal time. At least 10 days is necessary.

The requirements for observation of any meet are:

- Name of Meet Director and Meet Referee and description of the meet (date, location, teams). Invitation, if available.
- Name of person (USA Swimming Stroke and Turn Judge or Referee) to be in charge of all observation activities.
- Timing in compliance with USA Swimming Rules and Regulations Article 102.16.
- At least 2 currently certified USA Swimming Stroke and Turn judges, one at each end of the pool.
- Meet heat sheets marked with any USA Swimming disqualifications, or a compiled list of USA Swimming disqualifications.
- Official meet results, preferably a meet data backup file (not cl2). If no electronic files are available, a text file of results must be supplied. Use of a text file will greatly delay the inclusion of results into all databases.
- Swimmers who are currently members of a year-round USA Swimming club should be entered with their full names (first, middle initial, last) and their dates of birth. If this is not included in the meet entry data, a separate list should be included with this information **for these swimmers only**.

The Times Chairman of the LSC where the meet is held should be informed of the first 4 items prior to the meet. The last 3 items should be sent to him/her after the meet. Currently, I am the VSI Times Chairman and should receive this information.

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